

PATRICK LEAHY BURLINGTON INTERNATIONAL AIRPORT

AIRPORT COMMISSION

MINUTES OF MEETING

September 3, 2025

Location: The Wright Room

1200 Airport Drive,

South Burlington, VT 05403

[Hybrid meeting]

Approved 10/1/25

MEMBERS PRESENT: Tim George
Andrew Savage
Robin Guillian
Jeff Schulman
Connor Daley

MEMBERS ABSENT: Chip Mason
Helen Riehle

BTV STAFF PRESENT: Nicolas Longo, Director of Aviation
Larry Lackey, Director of Engineering & Environmental Compliance
Jeff Bartley, Director of Innovation & Marketing
Jesse Sprague, Executive Assistant
David Carman, Deputy Director of Aviation Operations
Madison Reagan, Environmental Compliance and Project Manager
Alexandra Cohen, Marketing Assistant

OTHERS PRESENT: CCTV

1.0 Call to Order

Airport Commission Chair, Tim George, called the meeting to order at 4:04PM. Individuals attending the meeting remotely identified themselves (Connor Daley)

2.0 Agenda

Approve/Adopt Agenda

MOTION by Robin Guillian, SECOND by Connor Daley to approve the agenda as presented.

VOTING: unanimous (5-0) motion carried.

3.0 Public Forum

3.1 The following members of the public made public comment, in the below order, regarding the respective topics:

- 3.1.1 Jeff Nichelson—public access to ground transportation
- 3.1.2 Leslie Mencia—airline employee parking
- 3.1.3 Karen Cabinal—Immigration and Customs Enforcement
- 3.1.4 Leif Taranta—Immigration and Customs Enforcement
- 3.1.5 Julie Macuga—Immigration and Customs Enforcement
- 3.1.6 Aspen—Immigration and Customs Enforcement

4.0 Consent agenda:

- 4.1 MOTION by Robin Guillian, SECOND by Connor Daley, to approve the items in the consent agenda as presented in the agenda packet. This includes the Draft Minutes from the Airport Commission Meetings on July 30, 2025 and August 6, 2025.

VOTING: unanimous (5-0); motion carried.

5.0 Construction Update, L. Lackey

In addition to the written construction update provided to the Airport Commission, Director Lackey highlighted the following updates:

- 5.1 The expansion joint project in the garage has been complete. This is a project in which the expansion joint in the garage were replaced to maintain structural strength
- 5.2 The Environmental Assessment for the obstruction removal of runway 15/33 has been complete. It was dropped from EA to a CATEX. Currently waiting for FAA documentation of the CATEX analysis.
- 5.3 The Airport has received schematics and preliminary cost estimates for the south concourse replacement project.
- 5.4 The design for the Snow Removal Equipment building is complete. Permitting is almost complete. This project should be bid out by the end of the month.
- 5.5 The Burlington Tech Center construction was supposed to be completed by August 15, 2025. The project is now estimated to be complete in October 2025.
- 5.6 Airport Leadership will meet with the FAA on Sept. 17 to discuss the Airport's plan for construction over the next five years. Updates from that meeting will be presented at the next commission meeting.
- 5.7 Tie downs project is complete for the South Apron Project.
- 5.8 Grants were given to the airport last year for additional egress lanes out of the secure area of the airport; however, the equipment underutilizes the funds awarded for the project, so the grant will return to the FAA
- 5.9 The Runway 15/33 will finish grooving this week. The project is finishing on budget and on time
- 5.10 Taxiway-C work will proceed with a grant and the project will be completed by Pike Industries.
- 5.11 Burlington Technical Center will move to a space that is currently under construction; the hangars where BTC previously held is being negotiated for a new lease with Aerodyme
- 5.12 Runway closures will continue overnight until September 19
- 5.13 The garage expansion joints are a combination of steel, rubber, and concrete.

6.0 Noise Data

6.1 Noise Data, L. Lackey

- 6.1.1 In addition to the written construction update provided to the Airport Commission, Director Lackey highlighted the following:
 - Phase 1 change orders and submittals are being completed over the next few months.

- Phase 2 will follow after Phase 1 is closed out.
- Phase 3—52 homes (minus homeowners who have left the program) will be complete by September 15
- Phase 4—Construction will start on 15 homes on September 18
- The grant acceptance of \$7.3 Million from the OLDCC will go before the City Council on September 8. These grants were approved by the Board of Finance on August 26. This will fund construction on around 58 homes, with a goal of getting these homes up for bid by construction in the spring of 2026.

6.2 Noise Comments, J. Sprague

6.2.1 In addition to the written noise comments report, Jesse Sprague highlighted the following:

- Three new comments on noise in August.

7.0 Director's Update

In addition to the written presentation, Director Longo reported:

- 7.1 Project NextT is on track with construction.
- 7.2 There is ongoing construction near the airport to create a walking path
- 7.3 COPA (Cirrus Owners and Pilot's Association) and General Aviation Manufacturers Association used Heritage Aviation for an event in August.
- 7.4 Director Longo and Director Bartley will travel to visit Breeze Airways to connect about the air service in Burlington and discuss their presence at Leahy BTV.
- 7.5 Departure numbers have decreased, but enplanements have increased, showing that larger planes are flying into LeahyBTV and carrying more passengers per plane.

8.0 Commissioner Items

8.1 Commissioner Items:

- 8.1.1 Conversation regarding Immigration and Customs Enforcement at the Airport
 - Discussion was led by Nic Longo and included in the conversation were the following topics: airport access by federal agencies, Blue Light Initiative against human trafficking, airport security, and signage in airport restrooms to provide information on how to intervene in human trafficking and report it.

9.0 Follow Up Items

9.1 Commissioners requested the following items for the next agenda:

- 9.1.1 Updates on Hangar Condo Association and Vermont Flight Academy leases
- 9.1.2 Updates on public ground transportation access at the airport.

10.0 Adjournment

MOTION by Jeff Schulman, SECOND by Andrew Savage to adjourn the meeting.

VOTING: unanimous (5-0) motion carried. The meeting was adjourned at 5:29 PM.