



# BURLINGTON INTERNATIONAL AIRPORT

## SIDA Badge Application

BTV ASP  
Appendix 7 Badge Application  
Revised 20 April 2022

<u>For Authorized Signatory</u>	<u>Important Dates</u>	<u>Payment</u>	<u>Badge Issuance</u>
<input type="checkbox"/> Secured Area (Green)  <input type="checkbox"/> SIDA, GA (Orange)  <input type="checkbox"/> Sterile (Magenta)  Type of Endorsement: <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Escort <input type="checkbox"/> Customs <input type="checkbox"/> None  Ground Vehicle Endorsement: <input type="checkbox"/> Non-Movement <input type="checkbox"/> Movement <input type="checkbox"/> None	Date Received: _____  Fingerprint Submitted on: _____  STA Submitted on: _____  TA Collection and Transmittal:  Initials: _____  Date: _____	Date Payment Received: _____  Payment: <input type="checkbox"/> Paid: \$ _____ <input type="checkbox"/> Billed <input type="checkbox"/> N/A	STA Pass Date: _____ <input type="checkbox"/> N/A  Fingerprint Approval Date: _____ <input type="checkbox"/> N/A <input type="checkbox"/> Letter Received Fingerprint Case Number: _____  Training Completed:    Dates: _____  <input type="checkbox"/> SIDA <input type="checkbox"/> Non-Movement <input type="checkbox"/> Movement  TA Authorization/Issuer: _____ Date Badge Issued: _____ Issued Badge #: _____  Rapback Enrolled <input type="checkbox"/> Yes <input type="checkbox"/> No

**Section I – Applicant (This section MUST be filled out in its entirety)**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_  
 Street Address: \_\_\_\_\_ City/State/Zip code: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Contact Number: (\_\_\_\_\_) - \_\_\_\_\_ - \_\_\_\_\_  
(MM/DD/YYYY)  
 E-mail Address: \_\_\_\_\_  
 Eye Color: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Height: \_\_\_\_\_ ft. \_\_\_\_\_ in. Weight: \_\_\_\_\_  
 Other Names Used (Former Name, Maiden Name): \_\_\_\_\_  
 Employer/Access Group: \_\_\_\_\_ Job Title: \_\_\_\_\_

**Section II – Criminal History (Required)**

**I understand that if I am convicted or found not guilty by reason of insanity of any of the crimes listed below in the future, I must report such a conviction or finding of not guilty by reason of insanity to the Airport Security Coordinator with 24 hours.**  
 49 CFR Parts 1542 and 1544 and Public Law # 106-528 prohibit anyone who has been convicted or found not guilty by reason of insanity within the previous 10 years of the following crimes from being granted unescorted access to the airport’s Security Identification Display Area (SIDA). That is, that person may not be given/issued an airport badge. All applicants must submit fingerprint which will be used to check the person’s criminal history records.

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. Forgery of certificates, false marking of aircraft, and other aircraft registration violations</li> <li>2. Interference with air navigation</li> <li>3. Improper transportation of a hazardous material</li> <li>4. Aircraft Piracy</li> <li>5. Interference with flight crew members or flight attendants</li> <li>6. Commission of certain crimes aboard aircraft in flight</li> <li>7. Carrying a weapon or explosive aboard an aircraft</li> <li>8. Conveying false information and threats</li> </ol> | <ol style="list-style-type: none"> <li>10. Lighting violations involving transporting controlled substances</li> <li>11. Unlawful entry into an aircraft or airport area that serves air Carriers of foreign air carriers contrary to established security Requirements</li> <li>12. Destruction of an aircraft or aircraft facility</li> <li>13. Murder</li> <li>14. Assault with intent to murder</li> <li>15. Espionage</li> </ol> |
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| 9. Aircraft Piracy outside the special aircraft jurisdiction of the U.S.                     | 16. Sedition   |
| 17. Kidnapping or hostage taking   | 28. A felony involving burglary  |
| 18. Treason  | 29. A felony involving theft   |
| 19. Rape or aggravated sexual abuse  | 30. A felony involving dishonesty, fraud, or misrepresentation   |
| 20. Unlawful possession, use, sale, distribution or manufacture of<br>An explosive or weapon | 31. A felony involving possession or distribution of stolen property   |
| 21. Extortion  | 32. A felony involving aggravated assault  |
| 22. Armed or felony unarmed robbery  | 33. A felony involving bribery   |
| 23. Distribution of, or intent to distribute, a controlled substance                         | 34. A felony involving illegal possession of a controlled substance<br>punishable by a maximum term of imprisonment of more than<br>one year |
| 24. Felony arson   | 35. Violence at international airports   |
| 25. A felony involving a threat  | 36. Conspiracy or attempt to commit any of the aforementioned<br>criminal acts   |
| 26. A felony involving the willful destruction of property                                   |  |
| 27. A felony involving importation or manufacture of a controlled<br>Substance               |  |

The Airport Security Coordinator keeps confidential criminal history records obtained from the FBI and uses them only for determining whether to issue an airport badge. You may get a copy of your criminal history records sent by the FBI to the Airport Security Coordinator by submitting a written request within 30 days of being advised that your criminal history disqualifies you from being issued an airport badge. If you believe that any information is inaccurate, you may directly contact the agency that reported the disqualifying conviction to correct your record.

**By signing Section II of this application, I certify that I do not have any disqualifying offenses listed above:**

Applicants Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

### Section III – Applicants Security Responsibility Agreement and Certifications (Required)

- I will not allow anyone else to use my ID badge or AOA access key.
- I will wear my ID badge on my outermost garment at all times when in the SIDA or security controlled area.
- I will challenge and report any individual who is not displaying an ID badge in a restricted area or SIDA and report the incident to the Airport Operations Department or Airport Police.
- I will ensure proper closing, locking and securing of any Secured Area or AOA access controlled door or gate I use.
- I will not allow anyone to follow me or my vehicle (piggy-back) through any Secured Area or AOA access controlled door or gate I use.
- I will report the theft or loss of my ID badge or key immediately to the Airport Operations Department.
- If I am granted escort privileges, I fully understand I am responsible for the control of the person/s I am escorting and that I understand the escort procedures and the reporting of unusual activity to the Airport Operations Department or Airport Police.
- I understand that my SIDA badge may only be used for the purpose for which it was issued. This means Official Business Only, unless otherwise authorized by the Airport Security Coordinator.
- I will report immediately any security violation I witness to the Airport Operations Department or Airport Police.
- I fully understand that pursuant to 49 USC §44903 any person and his or her accessible property accessing the secured area, air operations area and/or sterile area of the airport are subject to search by TSA or other authorized officials.
- I understand the consequences for unauthorized disclosure (civil penalty action that may include fines) of Sensitive Security Information material. (See Section 1520.17 of Title 49 of the United States Code.)

I have read the above security procedures and I understand that failure to comply with any of them may result in the revocation of my ID badge or key, which means I will not be allowed access to the security controlled areas of the airport, furthermore, I may be subject to civil penalty action from the Transportation Security Administration.

I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from Social Security records, I could be punished by a fine or imprisonment or both.

Applicants Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Applicants Printed Name: \_\_\_\_\_



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### Section IV – Company Information and Certification (Required)

Signatory Authority Printed Name & Title: \_\_\_\_\_  
Signatory Authority Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Phone Number: (\_\_\_\_)-\_\_\_\_-\_\_\_\_\_  
Street Address: \_\_\_\_\_ City/State/Zip code: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Name of applicant \_\_\_\_\_

### Section V – Air Carrier Criminal History Record Check (CHRC) Certification

Name of Air Carrier: \_\_\_\_\_  
I certify that an FBI CHRC has been conducted for \_\_\_\_\_  
(Applicants Name)  
on \_\_\_\_\_ in accordance with CFR Part 1544.229. The Fingerprint Case No. is \_\_\_\_\_  
(Date MM/DD/YYYY)  
Certification Officials Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Certification Officials Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Section VI- REPORTING REQUIREMENTS FOR SECURITY THREAT ASSESSMENT (STA) (First line required)

Airport operators must not issue any type of personnel identification media to an individual until the information requested in this section is submitted to the Transportation Security Administration and the Transportation Security Administration has completed a Security Threat Assessment (STA) on the individual and determined that the individual does not pose a threat to security.  
***Applicants MUST present for review by the Airport Operator at the time of badge issuance one document from Column A on page 5 or one document each from Column B and Column C on page 5.***

Gender:  Male  Female  Other: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_ Citizenship: \_\_\_\_\_  
(MM/DD/YYYY) (State/Country) (Country)  
Alien Registration Number: \_\_\_\_\_ Non-Immigrant Visa Number: \_\_\_\_\_  
(If Applicable) (If Applicable)  
Passport Country: \_\_\_\_\_ Passport Number: \_\_\_\_\_  
(Voluntary NCIC 2-Character Abbreviation)  
Other I-9 Documentation: \_\_\_\_\_

**SCREENING NOTICE: Any employee holding a credential granting access to a Security Identification Display Area may be screened at any time while gaining access to, working in, or leaving a Security Identification Display Area**



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### TSA PRIVACY ACT STATEMENT

**Authority:** 6 U.S.C. § 1140, 46 U.S.C. § 70105; 49 U.S.C. §§ 106, 114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, § 1520 (121 Stat. 444, Public Law 110-53, August 3, 2007); FAA Reauthorization Act of 2018, §1934(c) (132 Stat. 3186, Public Law 115-254, Oct 5, 2018), and Executive Order 9397 (November 22, 1943), as amended.

**Purpose:** The Department of Homeland Security (DHS) will use the information to conduct a security threat assessment. If applicable, your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI’s Next Generation Identification (NGI) system or its successor systems including civil, criminal, and latent fingerprint repositories. **The FBI may retain your fingerprints and associated information in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.** DHS will also transmit your fingerprints for enrollment into US-VISIT Automated Biometrics Identification System (IDENT).

DHS will also maintain a national, centralized revocation database of individuals who have had airport or aircraft operator-issued identification media revoked for noncompliance with aviation security requirements. DHS has established a process to allow an individual whose name is mistakenly entered into the database to correct the record and have the individual’s name expunged from the database. If an individual who is listed in the centralized database wishes to pursue expungement due to mistaken identity, the individual must send an email to TSA at [Aviation.workers@tsa.dhs.gov](mailto:Aviation.workers@tsa.dhs.gov).

**Routine Uses:** In addition to those disclosures generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. § 552a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI’s Blanket Routine Uses.

**Disclosure:** Pursuant to § 1934(c) of the FAA Reauthorization Act of 2018, TSA is required to collect your SSN on applications for Secure Identification Display Area (SIDA) credentials. For SIDA applications, failure to provide this information will result in denial of a credential. For other aviation credentials, although furnishing your SSN is voluntary, if you do not provide the information requested, DHS may be unable to complete your security threat assessment.

**I authorize the Social Security Administration to release my Social Security Number and full name to the Transportation Security Administration, Enrollments Services and Vetting Programs, Attention: Vetting Programs (TSA-10)/Aviation Worker Program, 6595 Springfield Center Drive, Springfield, VA 20598-6010.**

I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from Social Security records, I could be punished by a fine or imprisonment or both.

Signature: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

SSN and Full Name: \_\_\_\_\_



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**The information I have provided on this application is true, complete and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement on this application can be punished by fine or imprisonment or both.**

Applicants Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Applicants Printed Name: \_\_\_\_\_

### LIST OF AUTHORIZED DOCUMENTS TO ESTABLISH IDENTITY AND WORK AUTHORIZATION

For all individuals holding or applying for personnel identification media, the airport operator must determine the identity of the individual by reviewing any of the documents listed in column A or B and employment eligibility by reviewing any of the documents listed in column A or C below.

**List A**

**OR**

**List B**

**AND**

**List C**

<p style="text-align: center;"><b>Documents that Establish Both Identity and Employment Eligibility</b></p>	<p style="text-align: center;"><b>Documents that Establish Identity</b></p>	<p style="text-align: center;"><b>Documents that Establish Employment Eligibility</b></p>
<ol style="list-style-type: none"> <li>1. U.S. Passport (unexpired or expired)</li> <li>2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)</li> <li>3. An unexpired foreign passport with a temporary I-551 stamp</li> <li>4. An unexpired Employment Authorization Document that contains a photograph (Form I-766, I-688, I-688A, I-688B)</li> <li>5. An unexpired foreign passport with an unexpired Arrival-Departure Record, Form I-94, bearing the same name as the passport and containing an endorsement of the alien's nonimmigrant status, if that status authorizes the alien to work for the employer.</li> </ol>	<ol style="list-style-type: none"> <li>1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address</li> <li>2. ID card issued by Federal, State, or local government agency or entity provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address</li> <li>3. School ID card with a photograph</li> <li>4. Voter's registration card</li> <li>5. U.S. Military card or draft record</li> <li>6. Military dependent's ID card</li> <li>7. U.S. Coast Guard Merchant Mariner Card</li> <li>8. Native American tribal document</li> <li>9. Driver's license issued by a Canadian government authority</li> </ol> <p style="text-align: center;"><b>For persons under the age of 18 who are unable to present a document listed above</b></p> <ol style="list-style-type: none"> <li>10. School record or report card</li> <li>11. Clinic, doctor, or hospital record</li> <li>12. Day-care or nursery school record</li> </ol>	<ol style="list-style-type: none"> <li>1. Social Security card issued by the Social Security Administration (<i>other than a card stating it is not valid for employment</i>)</li> <li>2. Certification of Birth Abroad Issued by the Department of State (Form FS-545 or Form DS-1350)</li> <li>3. Original or certified copy of a birth certificate issued by a State, county, municipal authority, or outlying possession of the United States bearing an official seal</li> <li>4. Native American tribal document</li> <li>5. U.S. Citizen ID Card (Form I-197)</li> <li>6. ID Card for use of Resident Citizen in the United States (Form I-179)</li> <li>7. Unexpired employment authorization document issued by DHS (<i>other than those listed under List A</i>)</li> </ol>