



**TSA EMPLOYEE PARKING PERMIT REQUEST FORM**

\*\*Online payment link: <https://www.btv.aero/at-btv/parking>\*\*

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

\*MuniciPay Payment Platform Authorization Number: \_\_\_\_\_

\*Handicap Placard? Please Indicate Number: \_\_\_\_\_

**VEHICLE # 1 INFORMATION**

**VEHICLE # 2 INFORMATION**

Make \_\_\_\_\_

Make \_\_\_\_\_

Model \_\_\_\_\_

Model \_\_\_\_\_

Plate # \_\_\_\_\_

Plate # \_\_\_\_\_

State \_\_\_\_\_

State \_\_\_\_\_

**Please initial each line item to indicate read and agreed to.**

\_\_\_\_\_ Permits are NON-REFUNDABLE and NON-TRANSFERABLE.

\_\_\_\_\_ Permits must be displayed on rear view mirror when parked in all designated parking areas.

\_\_\_\_\_ Permits must be immediately returned to the administration office upon separation from employer.

\_\_\_\_\_ If a permit is lost or stolen, a non-refundable replacement fee of \$20.00 will be administered.

\_\_\_\_\_ The speed limit within airport parking areas is 5 mph and must be obeyed at all times. If not complied with, parking privileges may be revoked.

\_\_\_\_\_ Permits must not be used for personal travel and/or vehicle storage without prior permission from Airport Administration, obtained by e-mailing: [groundtransportation@btv.aero](mailto:groundtransportation@btv.aero)

\_\_\_\_\_ The airport reserves the right to tow and/or move any vehicle that is in violation of these rules, at the owner's expense.

Employee Signature: \_\_\_\_\_ Manager's Signature: \_\_\_\_\_

AIRPORT ADMINISTRATION USE ONLY	
Date Received _____	Misc. _____
Permit # Issued _____	_____