

**BURLINGTON INTERNATIONAL AIRPORT  
BOARD OF AIRPORT COMMISSIONERS**

1200 Airport Drive, South Burlington, Vermont  
Conference Room #1  
Monday November 28, 2016 3:00pm

1. CALL TO ORDER
2. AGENDA
3. CONSENT AGENDA
  - 3.1 Approval of Minutes: October 14, 2016
4. PUBLIC FORUM
5. FINANCIAL PACKAGE (Documents/Verbal - M. Friedman)
6. ACTION NEEDED:
  - 6.1 Environmental Testing for Former Fuel Farm
  - 6.2 Janitorial RFP Award and Contract - JaniTech
  - 6.3 South Hangar RFP Award and Lease – Mansfield Heliflight
  - 6.4 Hudson News Lease Amendment
  - 6.5 Airline Lease Agreement
  - 6.6 Property Lease - Main Street Property Services
  - 6.7 Greyhound Terminal Rental
  - 6.8 Aviatron, Inc. Lease Agreement
7. COMMUNICATION/DISCUSSION:
  - 7.1 Airport Commission Policy File Draft
  - 7.2 Construction Update Report (Document/Verbal - A. Hanaway)
  - 7.3 Marketing Update (Document/Verbal - S. Losier)
  - 7.4 Passenger and Operational Statistics (Document)
  - 7.5 Fare Comparisons With New Cost Estimate Calculator (Document - S. Losier)
  - 7.6 Updated Properties Inventory
8. DIRECTOR'S REPORT (Verbal)
9. COMMISSIONERS' ITEMS
10. ADJOURNMENT-Tentative: Next Meeting- Monday, December 19 3:00 pm, Conference Room 1