

**BURLINGTON INTERNATIONAL AIRPORT
BOARD OF AIRPORT COMMISSIONERS
MINUTES OF MEETING
May 2, 2014**

APPROVED – 5/12/14

MEMBERS PRESENT: Jeff Munger (Chairman)
Bill Keogh (Vice Chairman)
Jeff Schulman (via teleconference)

MEMBERS ABSENT: Alan Newman
Gene Palombo

BTV STAFF PRESENT: Gene Richards, Director of Aviation
Robert McEwing, Director of Planning & Development
Heather Kendrew, Director of Engineering & Maintenance
Nic Longo, Accounting Office Assistant

OTHERS PRESENT: Marianne Riordan, Recording Secretary

1.0 CALL TO ORDER and AGENDA

Chairman Jeff Munger called the May 2, 2014 meeting to order at 2:08 PM.

1.1 Agenda

MOTION by Bill Keogh, SECOND by Jeff Munger, to approve the agenda as presented. VOTING: unanimous (3-0); motion carried.

2.0 PUBLIC FORUM

None.

3.0 ACTION NEEDED

3.1 Authorization to Accept Grant (AIP-100)

3.1.a Board of Finance/City Council Memo re: Acceptance of Grant Awarding of Contract for Air Carrier Apron Reconstruction, Phase 1 (AIP-100)

3.1.b Authorization to Accept Grant and Contract for Reconstruction of Portion of Air Carrier Apron, Phase 1 (AIP-100)

Bill Keogh made a motion to adopt the resolution, but withdrew the motion prior to a second or a vote.

MOTION by Bill Keogh, SECOND by Jeff Munger, to adopt the resolution and accept the memo to the Board of Finance for the air carrier apron reconstruction (AIP-100).

DISCUSSION: Bob McEwing reported the bids were opened and S.D. Ireland was the low responsible bidder. The paperwork will be submitted to the FAA for the \$1.1 million grant to be awarded in June. Work will begin on the project in July and expected to be complete in 90 days. There were no further comments.

VOTING: unanimous (3-0); motion carried.

Bob McEwing noted there are two more grants that will need approval so another meeting of the Airport Commission in the near future may be necessary.

Gene Richards mentioned at the next regular meeting there will be discussion of the rental car and car wash opportunity.

4.0 ADJOURNMENT

Next meeting is Thursday, May 15, 2014 at 4 PM.

**MOTION by Bill Keogh, SECOND by Jeff Munger, to adjourn the meeting.
VOTING: unanimous (3-0); motion carried.**

The meeting was adjourned at 2:12 PM.