

**BURLINGTON INTERNATIONAL AIRPORT  
BOARD OF AIRPORT COMMISSIONERS  
MINUTES OF SPECIAL MEETING  
March 10, 2015**

**DRAFT**

**MEMBERS PRESENT:** Jeff Munger  
Bill Keogh (via teleconference)  
Pat Nowak  
Jeff Schulman (via teleconference)

**MEMBERS ABSENT:** Alan Newman

**BTV STAFF PRESENT:** Gene Richards, Director of Aviation (via teleconference)  
Nic Longo, Accounting Office Assistant  
Robert McEwing, Planning

**OTHERS PRESENT:** None.

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**1.0 CALL TO ORDER**

Jeff Munger called the special meeting to order at 3:08 PM.

**2.0 AGENDA**

There were no changes to the agenda.

**MOTION by Bill Keogh, SECOND by Pat Nowak, to approve the agenda as presented. VOTING by roll call: aye-Jeff Munger, aye-Bill Keogh, aye-Pat Nowak, aye-Jeff Schulman; motion carried.**

**3.0 PUBLIC FORUM**

There were no comments from the public.

**4.0 ACTION ITEM**

4.01 Construction Contract with Stantec Consulting Engineers

**MOTION by Bill Keogh, SECOND by Pat Nowak, to approve the construction contract with Stantec Consulting Engineers for a glycol/storm drainage improvement plan.**

**DISCUSSION: Nic Longo briefly explained the contract for design, permitting, and upgrade of the storm water system to catch and direct glycol from the air carriers to a new holding tank and treatment on the northern end of the airfield. Pat Nowak asked about the “no warranty expressed or implied” clause and where the liability rests. Nic Longo pointed out the contract is for design of the system. There is no sub-contractor.**

**VOTING by roll call: aye-Jeff Munger, aye-Bill Keogh, aye-Pat Nowak, aye-Jeff Schulman; motion carried**

**5.0 ADJOURNMENT**

Next regular meeting: March 30, 2015 at 4 PM.

**MOTION by Bill Keogh, SECOND by Jeff Munger, to adjourn the meeting.  
VOTING by roll call: aye-Jeff Munger, aye-Bill Keogh, aye-Pat Nowak, aye-Jeff Schulman; motion carried.**

The meeting was adjourned at 3:12 PM.

*RScty: MERiordan*