

**BURLINGTON INTERNATIONAL AIRPORT
BOARD OF AIRPORT COMMISSIONERS
MINUTES OF SPECIAL MEETING
April 25, 2019**

DRAFT

MEMBERS PRESENT: Jeff Munger (Chairman)
Tim George
Jeff Schulman [via telephone]

MEMBERS ABSENT: Bill Keogh
Helen Riehle

BTV STAFF PRESENT: Gene Richards, Director of Aviation
Nic Longo, Deputy Director of Aviation
Marie Friedman, Director of Finance
Hannah Lumbra, Administrative Assistant

OTHERS PRESENT: None.

1.0 CALL TO ORDER

Chair, Jeff Munger, called the special meeting to order at 9:48 AM on April 25, 2019.

2.0 AGENDA

MOTION by Tim George, SECOND by Jeff Munger, to approve the agenda as presented. VOTING: unanimous (3-0); motion carried.

3.0 PUBLIC FORUM

No comments.

4.0 ACTION: Approval/Recommendation to Board of Finance and City Council

4.01 Lease of Space and Cost of reimbursement for TSA Security checkpoint and Baggage Screening

MOTION by Tim George, SECOND by Jeff Munger, to approve and recommend to the Board of Finance and City Council for approval the authorization of the Aviation Director to execute the Lease of Space and Reimbursement Agreement with the Transportation Security Administration subject to approval by the City Attorney. VOTING: unanimous (3-0); motion carried.

5.0 ADJOURNMENT

MOTION by Tim George, SECOND by Jeff Munger, to adjourn the meeting. VOTING: unanimous (3-0); motion carried.

The meeting was adjourned at 9:50 AM.