

**BURLINGTON INTERNATIONAL AIRPORT  
BOARD OF AIRPORT COMMISSIONERS  
MINUTES OF SPECIAL MEETING  
May 1, 2017**

**APPROVED – 5/22/17**

**MEMBERS PRESENT:** Jeff Munger (Chairman)  
Bill Keogh  
Alan Newman [via telephone]  
Jeff Schulman [via telephone]

**MEMBERS ABSENT:** Pat Nowak

**BTV STAFF PRESENT:** Gene Richards, Director of Aviation  
Nic Longo, Director of Planning and Development  
Marie Friedman, Finance Director  
Kelly Colling, Airport CFO  
Rick Brown, Director of Maintenance  
Shelby Losier, Administrative Assistant

**OTHERS PRESENT:** Erin Desautels, Vermont Small Business Acceleration  
Tim McCole, Heritage

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**1.0 CALL TO ORDER**

Chairman Jeff Munger called the special meeting to order at 3:04 PM on May 1, 2017.

**2.0 AGENDA**

**MOTION by Bill Keogh, SECOND by Alan Newman, to approve the agenda as presented. VOTING: unanimous (4-0); motion carried.**

**3.0 PUBLIC FORUM**

There were no comments from the public.

**4.0 ACTION NEEDED**

4.1 Lease Agreement with Department of Air Force, Vermont Air National Guard  
**MOTION by Bill Keogh, SECOND by Alan Newman, to approve the lease agreement with the Department of the Air Force, Vermont Air National Guard. VOTING: unanimous (4-0); motion carried.**

**5.0 ADJOURNMENT**

**MOTION by Bill Keogh, SECOND by Jeff Munger, to adjourn the meeting. VOTING: unanimous (4-0); motion carried.**

The meeting was adjourned at 3:08 PM.