

**BURLINGTON INTERNATIONAL AIRPORT
BOARD OF AIRPORT COMMISSIONERS
MINUTES OF SPECIAL MEETING
June 18, 2015**

APPROVED – 7/20/15

MEMBERS PRESENT: Jeff Munger (via teleconference)
Bill Keogh (via teleconference)
Jeff Schulman (via teleconference)

MEMBERS ABSENT: Alan Newman
Pat Nowak

BTV STAFF PRESENT: Gene Richards, Director of Aviation
Nic Longo, Director of Planning and Development
Amanda Hanaway-Corrente, Director of Engineering
& Environmental Compliance
Rick Brown, Director of Maintenance
Erin Knapp, Director of Marketing

OTHERS PRESENT: None.

1.0 CALL TO ORDER

Jeff Munger called the special meeting to order at 2:04 PM.

2.0 AGENDA

MOTION by Bill Keogh, **SECOND** by Jeff Munger, to approve the agenda as presented. **VOTING** by roll call: aye – Jeff Munger, aye – Bill Keogh, aye – Jeff Schulman; motion carried.

3.0 PUBLIC FORUM

None.

4.0 ACTION REQUIRED

4.1 Recommendation of On-Airport Vehicle Rental Concession Agreement
MOTION by Bill Keogh, **SECOND** by Jeff Munger, to approve the On-Airport Vehicle Rental Concession Agreement as presented.

DISCUSSION: Staff briefed the Airport Commission on the negotiation of the rental car contract with very favorable settlement for the airport. The agreement now is for a five year term and effective July 1 (FY2016) the minimum payment to the airport in the first year is 90% of gross revenue for FY2015 or 10% of the gross for the month whichever is greater. The following four years will be an 85% revenue guarantee. There was also agreement on use of collected CFCs for operations in the garage, terminal repairs, and a new facility.

VOTING by roll call: aye – Jeff Munger, aye – Bill Keogh, aye – Jeff Schulman; motion carried.

5.0 ADJOURNMENT

Next meeting: July 20, 2015 at 3 PM.

**MOTION by Bill Keogh, SECOND by Jeff Munger, to adjourn the meeting.
VOTING by roll call: aye – Jeff Munger, aye – Bill Keogh, aye – Jeff Schulman;
motion carried.**

The meeting was adjourned at 2:10 PM.

RScty: MERiordan