

**BURLINGTON INTERNATIONAL AIRPORT
BOARD OF AIRPORT COMMISSIONERS
MINUTES OF SPECIAL MEETING
August 2, 2017**

APPROVED – 8/21/17

MEMBERS PRESENT: Jeff Munger (Chairman)
Pat Nowak [via teleconference]
Jeff Schulman [via teleconference]

MEMBERS ABSENT: Bill Keogh
Alan Newman

BTV STAFF PRESENT: Gene Richards, Director of Aviation
Nic Longo, Director of Planning and Development
Marie Friedman, Director of Finance [via teleconference]
Amanda Clayton, Director of Engineering &
Environmental Compliance
Shelby Losier, Administrative Assistant

OTHERS PRESENT: None.

1.0 CALL TO ORDER

Airport Commission Chair, Jeff Munger, called the special meeting to order at 3 PM on August 2, 2017.

2.0 AGENDA

MOTION by Jeff Munger, SECOND by Pat Nowak, to approve the agenda as presented. VOTING (by roll call): Jeff Munger – aye, Pat Nowak – aye, Jeff Schulman – aye; motion carried.

3.0 PUBLIC FORUM

There were no comments from the public.

4.0 ACTION REQUIRED

4.01 Contract with Dirt Tech Company, LLC for FY18 Parking Garage Repairs

MOTION by Jeff Munger, SECOND by Pat Nowak, to approve the contract with Dirt Tech Company, LLC for FY18 parking garage repairs.

DISCUSSION:

- **Pat Nowak asked about the contingency for other unforeseen repairs and the non-appropriation clause in the contract. Amanda Clayton explained the contingency is standard with big projects. With the parking garage linear feet was outlined. The contingency will cover a change in linear feet. The unit price will remain the same even if the linear feet change. The non-appropriation clause is a City of Burlington provision that is used if there is a chance work will go into the next fiscal year.**

VOTING (by roll call): Jeff Munger – aye, Pat Nowak – aye, Jeff Schulman – aye; motion carried.

5.0 ADJOURNMENT

MOTION by Pat Nowak, **SECOND** by Jeff Munger, to adjourn the meeting.

VOTING (by roll call): Jeff Munger – aye, Pat Nowak – aye, Jeff Schulman – aye;
motion carried.

The meeting was adjourned at 3:05 PM.

RScty: MERiordan