

**BURLINGTON INTERNATIONAL AIRPORT  
BOARD OF AIRPORT COMMISSIONERS  
MINUTES OF MEETING  
September 19, 2019**

**DRAFT**

**MEMBERS PRESENT:** Jeff Munger  
Bill Keogh  
Jeff Schulman

**MEMBERS ABSENT:** Tim George  
Helen Riehle

**BTV STAFF PRESENT:** Gene Richards, Director of Aviation  
Nic Longo, Deputy Director of Aviation  
Marie Friedman, Director of Finance  
Jonathan Perout, Director of Operations  
Dana Feitelberg, Finance  
Larry Lackey, Director of Engineering & Environmental  
Compliance  
Hannah Lumbra, Administrative Assistant  
Andrew Laderoute, Marketing Assistant

**OTHERS PRESENT:** Erin Desautels, Vermont Small Business Accelerators, LLC  
Tim McCole, Heritage  
Bob McEwing, BTV  
Karen Paul, City Council  
James Leas, citizen  
Marguerite Adelman, citizen  
Charles Simpson, citizen  
Jean Saysani, citizen  
Doris Bedinger, citizen  
Joanna Rankin, citizen  
Mary Fillmore, citizen  
Peter Szurbro, citizen  
Susan Hills, citizen  
John Reuwer, citizen  
Donna Walters, citizen  
Stan Hills, citizen

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**1.0 CALL TO ORDER**

Chair, Jeff Munger, called the meeting to order at 3:06 PM on September 19, 2019.

**2.0 AGENDA**

**MOTION by Bill Keogh, SECOND by Jeff Schulman, to approve the agenda as presented VOTING: unanimous (3-0); motion carried.**

**3.0 CONSENT AGENDA**

3.01 Minutes – August 21, 2019

3.02 Minutes – September 6, 2019

3.03 Fare Comparisons

3.04 Enplanements

**MOTION by Bill Keogh, SECOND by Jeff Schulman, to approve the consent agenda, Items 3.01-3.04, and take the actions indicated.**

**DISCUSSION:**

- **Deputy Aviation Director Longo reported enplanements show a 4% increase in July. The preliminary numbers for August show a 6% increase. There were 100,000 more enplanements over the last two calendar years. Landing weights and capacity numbers are also high.**
- **Aviation Director Richards said the connection of the north and south concourses will soon be complete and will help with the high load factor.**

**VOTING: unanimous (3-0); motion carried.**

#### **4.0 ACTION REQUIRED**

4.01 Wheel Loader Equipment Purchase

**MOTION by Bill Keogh, SECOND by Jeff Munger, to approve the wheel loader equipment purchase as outlined in the memo, dated April 13, 2019.**

**DISC.**

- **Deputy Aviation Director Longo reported the low bidder was Woods CRW.**

**VOTING: unanimous (3-0); motion carried.**

#### **5.0 PUBLIC FORUM**

- Marguerite Adelman, Winooski, requested Winooski have a seat on the Airport Commission and that the Air Force be asked for a supplemental impact study on after burner use by the F-35s.
- Charles Simpson, Burlington, read a statement on the airport being the gateway for travelers and asked that staff take the necessary precautions against the noise of the F-35s.
- Jean Saysani, Winooski, said more information is needed on after burner use. The EIS was based on a ‘best guesstimate’ of noise which is going to increase over time.
- James Leas, South Burlington, spoke of decibel levels of the F-35 and the impact on passengers at the airport. The airport is urged to post warning signs or provide handouts to the passengers. Mr. Leas spoke against basing military aircraft at a civilian airport.
- Doris Bedinger, Burlington, requested emergency preparedness information be distributed to the public and include contact information.
- Joanna Rankin, Burlington, spoke of the F-35s carrying small nuclear weapons.
- Mary Fillmore, Burlington, spoke of informing business travelers of the F-35 noise and not having commercial airplanes flying at the same time as the F-35s. Parents with schoolchildren must be alerted about the noise.
- Peter Szurbro, Charlotte, urged protecting the people from the noise of the F-35s and avoiding impact on the tourism industry. The emails from the Air Force are a must read.

- Susan Hills, Burlington, spoke about the loss of representative democracy and against the F-35s.
- John Reuwer, So. Burlington, spoke against the F-35s and protecting the hearing of people. Warning signs should be posted when the F-35s are taking off.
- Donna Walters, Burlington, said opposition to the F-35s is growing and it is not too late to turn the matter around.
- Dan Hills, Burlington, spoke of fossil fuel burn by the F-35s and that there is no military justification for having the F-35s at Burlington Airport. Burlington is now part of the military industrial complex and addicted to the federal dollars.
- Drew Shausberg, Burlington, spoke against the F-35s and impact on the children.
- Ty Folia, Burlington, spoke against the F-35s and having empathy for the people who are affected.

## **6.0 COMMUNICATION/DISCUSSION**

### **6.01 Construction Update**

Larry Lackey gave an update on the progress of projects at the airport:

- Air Carrier Rehab – Phase 4 complete, Phase 5 under construction, Phase 6 & 6A to be done next year.
- Taxiway Golf Realignment Phase 1 is being closed out.
- Vermont Air National Guard widening of the apron is complete.
- QTA is under construction and on schedule.
- Taxiway Golf Realignment Phase 2 will start upon receipt of the grant (\$18 million project).
- Airport Master Plan Update is ongoing.
- Annual parking garage maintenance – the selected bidder will be brought before the Airport Commission for approval.
- Internal integration project will be finished in early October.
- Maintenance garage addition is for snow removal equipment and is going through the permitting process in South Burlington.
- Security system in terminal will be done in May 2020 after receipt of a grant.
- South apron and associated glycol treatment will tie into the existing system. A grant application for the work has been submitted.
- Avigation easements – a consultant will be hired to review current status and what is needed in the long term.

### **6.02 Financial Package**

Marie Friedman reported:

- Through the end of August year-to-date revenues are higher than last year.
- Expenses are higher due to accelerated repair work and the terminal consolidation project.
- Parking garage revenue continues to be strong mainly due to the increase in enplanements.
- AIP Receivables is \$2.4 million. Many reimbursements were received in September.
- Year-to-date \$845,000 has been spent on projects.

- Half of the grant anticipation note of \$350,000 has been paid.
- The airport owed pooled cash \$94,000 as of the end of August.
- The airport has \$2.2 million in the checking account.

## **7.0 SOUTH BURLINGTON SEAT UPDATE**

No report.

## **8.0 DIRECTOR'S REPORT**

Aviation Director Richards reported on the following:

- Numerous projects are in progress at the airport so the airport will be in good condition for the next 30 years.
- The north-south walkway connection gives the airport and TSA the flexibility of not leaving people behind.
- Negotiations continue on the hotel project.
- QTA should be open by the end of the year.
- New leases will be brought to the Airport Commission.
- F-35s arrived as planned. There was a crowd of up to 1,000 people around the airport evaluating the arrival.
- Airport administration continues to take a conservative approach with doing business in anticipation of a future recession.
- Contracts with airlines and the rental car companies will be reworked in the near term.

Bill Keogh asked about compliance by the airlines with recycling. Aviation Director Richards said the airport continues to work hard at getting the transient population at the airport to comply with recycling requirements.

Jeff Schulman asked about the concourse connection. Aviation Director Richards said with the connection TSA will be able to process a higher number of people even if there is a staff shortage.

## **9.0 COMMISSIONER ITEMS**

Jeff Schulman asked about being able to vote on items at a special meeting electronically. Aviation Director Richards said the Open Meeting Law will not allow this.

## **10.0 ADJOURNMENT**

**MOTION by Bill Keogh, SECOND by Jeff Munger, to adjourn. VOTING: unanimous (3-0); motion carried.**

The meeting was adjourned at 4:18 PM.