

**BURLINGTON INTERNATIONAL AIRPORT
BOARD OF AIRPORT COMMISSIONERS
SPECIAL MEETING
MINUTES
September 21, 2018**

DRAFT

MEMBERS PRESENT: Jeff Munger (Chairman)
Bill Keogh
Tim George [via telephone]

MEMBERS ABSENT: Jeff Schulman
Helen Riehle

BTV STAFF PRESENT: Gene Richards, Director of Aviation [via telephone]
Nic Longo, Deputy Director of Aviation
Larry Lackey, Director of Engineering & Environmental
Compliance
Hannah Lumbra, Administrative Assistant

OTHERS PRESENT: Tim McCole, Heritage

1.0 CALL TO ORDER

Chair, Jeff Munger, called the meeting to order at 2:05 PM on June 21, 2018.

2.0 AGENDA

MOTION by Tim George, SECOND by Jeff Munger, to approve the agenda as presented. VOTING: unanimous (3-0); motion carried.

3.0 PUBLIC FORUM

None.

4.0 APPROVE/RECOMMEND TO BOARD OF FINANCE and CITY COUNCIL

4.01 Ratify Special Airport Commission Meeting on 9/19/18 for Aviatron Building Roof Replacement at 25 Custom Drive

MOTION by Bill Keogh, SECOND by Jeff Munger, to approve and recommend to the Board of Finance and City Council the ratification of the decision made at the 9/19/18 special Airport Commission meeting at 10 AM and 4 PM dealing with the roofing contract for the building at 25 Custom Drive. VOTING: unanimous (3-0); motion carried.

5.0 ADJOURNMENT

MOTION by Bill Keogh, SECOND by Jeff Munger, to adjourn the meeting. VOTING: unanimous (3-0); motion carried.

The special meeting was adjourned at 2:14 PM.