

**BURLINGTON INTERNATIONAL AIRPORT
BOARD OF AIRPORT COMMISSIONERS
MINUTES OF SPECIAL MEETING
September 7, 2017**

DRAFT

MEMBERS PRESENT: Jeff Munger (Chairman) [via teleconference]
Bill Keogh
Pat Nowak [via teleconference]
Jeff Schulman [via teleconference]

MEMBERS ABSENT: Alan Newman

BTV STAFF PRESENT: Gene Richards, Director of Aviation
Nic Longo, Director of Planning and Development
Marie Friedman, Director of Finance [via teleconference]
Shelby Losier, Administrative Assistant

OTHERS PRESENT: Tim McCole, Heritage Aviation.

1.0 CALL TO ORDER

Vice Chair, Bill Keogh, called the special meeting to order at 10 AM on 9/7/17.

2.0 AGENDA

The agenda was accepted as presented.

3.0 PUBLIC FORUM

There were no comments from the public.

4.0 ACTION REQUIRED

4.01 Contracts with Stantec and S.D. Ireland

MOTION by Jeff Munger, SECOND by Jeff Schulman, to award the engineering contract to Stantec Construction Services, Inc. and the construction contract to S.D. Ireland Brothers Corp. for building removals as part of the Noise Compatibility Program.

DISCUSSION:

- **Nic Longo explained the contracts are the same scope of services for removal of buildings across from the airport as part of the acquisition and compatibility program. This is the next step in completing the acquisition portion and moving into the noise mitigation strategy phase which could potentially be sound insulation as approved by the FAA. The FAA program requires removal of the noise compatibility acquisition buildings.**
- **Pat Nowak asked if this is the final part of the demolition process. Nic Longo confirmed this is the final part of the acquisition program.**
- **Pat Nowak asked of the 44 houses how many of the owners decided not to sell. Gene Richards estimated about a half dozen. Receipts will be secured from those who do not want to participate. There are 22 firm commitments to date and some homeowners who are on the fence.**

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- **Pat Nowak asked the deadline for a decision from the homeowners. Gene Richards said the individual who runs the program for the airport (Steve Cleary) thought the program would go on longer so people have the opportunity to decide to participate, but a decision is needed by the end of the year so the airport will know the final number of houses to be purchased. It is the intent of the Airport Commission, the airport, the City of Burlington, and the City of South Burlington that this phase of the program come to an end and the new program with sound mitigation efforts begins. By the end of December the final commitments from homeowners are needed. It may take a year beyond then to close out the properties, but the offers will end the end of December. The program is intended for the people so if someone needs more time that will be granted. To be clear the airport does not want to own more houses, but just wants to follow the guidelines.**
 - **Pat Nowak reiterated the intent is to complete the program by December 2018, but there is flexibility to accommodate the homeowner. Gene Richards confirmed this, adding it is hoped in January to send to Burlington and South Burlington a list of who has committed, the closing dates, and the agreements. This will be a great map for the community to watch as the program winds down.**

VOTING (by roll call): Jeff Munger – aye, Bill Keogh – aye, Pat Nowak – aye, Jeff Schulman – aye (unanimous); motion carried.

5.0 ADJOURNMENT

MOTION by Pat Nowak, SECOND by Jeff Munger, to adjourn the meeting.

VOTING (by roll call): Jeff Munger – aye, Bill Keogh – aye, Pat Nowak – aye, Jeff Schulman – aye (unanimous); motion carried.

The meeting was adjourned at 10:10 AM.

RScty: MERiordan